



Lidcom

SANT ROHIDAS LEATHER INDUSTRIES & CHARMAKAR DEVELOPMENT CORPORATION LTD.

(A Govt. of Maharashtra Undertaking)

MOST IMPORTANT

**For the information of all the Bidders participating in
Tender for Appointment of Training and Skill Development Agency**

Bidders may please take note of the following:

1. The current Tender for Appointment of Training and Skill Development Agency has been cancelled and a revised Short Tender in its place has been issued by LIDCOM. The last date for submission of proposal under the said tender is **August 26, 2019. 2.00 P.M.**
2. The amount of Security Deposit has been **reduced from Rs.2,00,000/- to Rs.1,00,000/-**. However, subject to the consent of the participants, the demand draft of Rs.2,00,000/- already submitted by the participants towards the cancelled tender would be considered valid. In case of those participants who have been selected by the Selection Committee, Rs.1,00,000/- will be returned to them without interest.

However, the participants are at liberty to collect their old demand draft from our office and submit new demand draft of Rs.1,00,000/- along with tender documents.

3. All the participants are requested to kindly go through the tender document carefully, **more specifically the Technical Scoring Matrix** and submit their proposal along with necessary documents with utmost care to avoid any future disputes.

For Sant Rohidas Leather Industries
and Charmakar Development Corp. Ltd.

Rajesh F. Dhabre (I.R.S.)
Managing Director

Date : August 16, 2019
Place : Mumbai

Eligibility Criteria for Skill Development/ Training Partner 2019-2020 :

1. The Agency should be registered with MSSDS/NSDC.
2. No. of courses completed by agency as per SSC/NCVT list if any may be listed.
3. The registration incorporation certificate of the Agency should be submitted with the proposal.
4. List of job role completed as per NSQF requirement.
5. The Agency should have been active and operational continuously all over Maharashtra for the period of Minimum 03 years as on 30 June 2019.
6. Agency may be ISO-9001 certified preferably.
7. Average turnover of training institute should be minimum Rs.1 crore for last 3 consecutive year(total). However, preference shall be given to higher turnover agency. The Agency is required to submit copy of audited financial for the last three years along with certificates issued by Chartered Accountant as per Annx. A & Income Tax return filing document.
8. The Agency should have work experience of working in major cities Maharashtra and should submit experience certificate from Government & semi Government institutions.
9. The Agency should have trained minimum 4000 candidates. The details should be furnished.
10. The Agency is required to submit detailed locations of functional training centers in the Maharashtra State.
11. The Agency must have sufficient space/ furniture/ tools/training Aids and other essential facilities for imparting training to beneficiaries in the proposed course.
12. Corporation specifically prohibits the Agency to lease/sub lease/ out sourcing franchise the skill development programme. Any such fact shall render, Agency disqualified at any part of time.

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- 13. The Agency should not be black listed by Central Government/State Government Department or any funding/ donor Agency. Self-declaration affidavit must be submitted on Rs.100/- court Fee Stamp paper as per Annx. B.
- 14. Training fees shall not be more than prescribed by NSQF & NCVT as per common Norms by Ministry of Skill development and entrepreneurship common norms.
- 15. Training hours as per the requirement of syllabus to be covered and capacity of Training institute.
- 16. Number of trainees to be allotted for training shall also depends on capacity and facility of subject training institute.
- 17. Agency should have experience in minimum 3 Government project in Training Skill Development program.

- Please refer Technical Score Matrix for more details.
- If programme is conducted under SCA, please refer Consolidated Guidelines of Special Central Assistance to Scheduled Caste Sub Plan(SCA to SCSP), website- www.socialjustice.nic.in for terms and conditions.

• **Deposits & Fees -**

Agency is required to submit Security Deposit by way of demand draft of Rs.1,00,000/- in favor of Sant Rohidas Leather Industries And Charmakar Development Corporation Ltd. Also application form fee by way of demand draft of Rs.10,000/- in favor of Sant Rohidas Leather Industries And Charmakar Development Corporation Ltd. And Agency should enclose Security Deposit demand draft and application fee demand draft along with the application physically our Mail ID is vikas@lidcom.co.in and hard copy of application is to be submitted to LIDCOM head office, Mumbai before or on above date and time. Delayed application shall not be accepted. However LIDCOM reserves right to prescribe additional amount of EMD post Empanelment of agencies depending on the quantum of work order as per rules of Tender process.

Application without Security Deposit & Form Fee shall be rejected.

Head Office :

Sant Rohidas Leather Industries And Charmakar Development Corporation Ltd.

(A Govt. of Maharashtra Undertaking)

Bombay Life Bldg., 5th floor, 45, Veer Nariman Rd., Mumbai – 400 001

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Sant Rohidas Leather Industries & Charmakar Development Corporation Ltd.

Selection Process & Phases:

Selection of Eligible Agencies shall be completed in following manner:

- 1) On the basis of technical scoring matrix those who score or more 87 out of 125 marks shall be shortlisted for spot/site visit.
- 2) Spot/site verification visit shall be assessed for score out of 25 marks Agencies scoring minimum 13 marks shall be called for giving presentation. They shall be asked to include proposal for referred Skill Programme in their Presentation after discussion with Committee.
- 3) Each Presentation shall be assessed for marks out of 25.

Total Marks : Technical Qualification –	125
Site/ Premise visit -	25
Presentation - -	<u>25</u>
Total -	175

Agencies scoring Minimum 122 out of total marks 175 shall be finally selected for Empanelment.

- 4) Corporation reserves right to allocate any Programme to any of the Empanelled scoring Agency. No request for any special allocation, change of programme, quantum of work or demand shall be entertained by committee.
- 5) Selection Committee –
 Selection Committee shall comprise of following members –
 1) Managing Director, 2) F.A.& C.A.O. 3) Manager(Admin)
 4) Manager(Prod/Mkt)- 5) Manager(Vikas/Skill Development)



A handwritten signature in blue ink, appearing to be 'A', with a checkmark-like symbol below it.

Brief Details of Organisation

SR. NO.	DISCRIPTION OF THE INSTITUTE /TRAINING CENTRE	OBSERVATIONS
1	Name and Address of the Training Partner Organisation	
2	Name of the Head of the Organisation	
3	Contact Details (Phone/Mobile/Fax/Email ID)	Ph : Mobile : E-mail ID : Website :
4	Whether the Organisation is registered	
5	Number of Employees (Teaching Faculty & Admin. Staff)	
6	PA Number (PAN)	
7	GST Registration (Mention S.T. Regn. No.)	

I have verified the relevant documents and state that, the above said information is true and correct to the best of my knowledge.

Authorised signatory of the organization
with Seal and Date



(5)

**Application Form for Skill Development Training for SC Charmakar
Community**

**(The covering letter is to be submitted by Authorized Representative / Signatory on
Agency's Letter head with date, Signature and Seal)**

To,
The Managing Director
Sant Rohidas Leather Industries and Charmakar
Development Corporation Ltd.
Bombay Life Building, 5th Floor,
45, Veer Nariman Road, Fort,
Mumbai 400001.

Sub : Request for Empanellment of Training Programme Implementing
Agency & Skill Development Training partner under LIDCOM.

Sir,

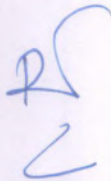
Please find the enclosed Proposal in response to Tender for Empanelment of training agency by LIDCOM as Programme Implementing Agency under LIDCOM Skill Development /Training for Yuvak-Yuvati within Age Group of 18- 50 and all artisans / craftsman working in charmodityog and gatai.

We agree and undertake to abide by all the terms and conditions Stipulated in the Tender document issued by LIDCOM. The information documents submitted along with the proposal are complete / true to the best of our knowledge and as per the directions of the Tender document. We would be solely responsible for any errors or omissions in our Proposal.

We acknowledge that LIDCOM reserves the right to reject or accept the proposal without assigning any reason or otherwise.

It is to certify that we have not directly / indirectly engaged or indulged in any kind of fraudulent, corrupt or undesirable practices.

Thanking you.



For and on behalf of :
Signature of Authorized
Representative / Signatory :
Name :
Designation :
(Company Seal)
Date
Sign and Seal :

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Annexure – A
Financial Details of the Agency
(On the Letter of Chartered Accountant with date, Signature, Registration No. & Seal)

It is certify that the (Name of Agency) having its registered office at (Address) has an average turnover of Rs.1.00 Cr. Or above in last three consecutive years (FY1, FY2, FY3). The annual turnover of the agency are as under –

Sr. No.	Financial Year	Annual Turnover (INR)
1		
2		
3		

(Audited Financial Statement of the agency for last three consecutive years are enclosed)

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For and on behalf of:
Chartered Accountant Signature:
Name:
Registration No.
Seal:
Date:

Sign & Seal –

Annexure – B

(An affidavit on non-judicial stamp paper of Rs.100/- by Authorized Representative the Agency)

AFFIDIVIT FOR NON BLACKLISTED / NON BANNED PARTY

I/We, (Name of Agency) having its registered office at (Office Address) hereby confirm that we have not been blacklisted/banned by any Central Government/State Government /Semi Govt. Organizations/PSUs or any other funding Agency

For and on behalf of:
**Signature of Authorized Representative/
Signatory:**
Name:
Designation.
Company Seal:
Date:

Sign & Seal –

LIST OF DOCUMENTS TO BE ENCLOSED WITH PROPOSAL

Sr No.	List of Enclosures	Yes /No
1	Copy of Registration /Incorporation Certificate	
2	Approval Copy of Vocational Board year 2016-17/ 2017-18 or MSSDS / NSDC MOU Copy or any other Skill Development MOU Copy	
3	Copy of PAN / IT Return	
4	Copy of Audited Financial Statements (Last 3 years) Along with Annexure –A	
5	Copy of Affiliation–Certificate of the agency with respective agency/body or MSSDC / SSC / NSDC (SSC /NSDC partner Certificate etc.) OR MOU Copy	
6	Copy of ownership proof of the Centre building / Leased / Rented	
7	Enclose Address Proof for Centres as applicable – Telephone bills, water bill, electricity bill etc.	
8	Trained & Placed list along with supporting documents	
9	Course Curriculum & Session Plan	
10	Photograph's of Training Centers	
11	Affidavit on non-judicial stamp paper of Rs.100/- (Annexure –B)	

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Technical Scoring Matrix

#	Criteria	Evaluation Parameters	Maximum Marks	Documents required								
Technical strengths of Bidder – Maximum 100 Marks												
TQ1	The bidder shall have a minimum average turnover of Rs.1 Crore in the last (3) three financial years (F.Y.16-17, F.Y. 17 - 18, F.Y. 18 - 19)	<table border="1"> <thead> <tr> <th>Turnover in (INR)</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>>1 Cr -5 Cr</td> <td>10</td> </tr> <tr> <td>>5 Cr -10 Cr</td> <td>15</td> </tr> <tr> <td>>10 Cr - 20 Cr</td> <td>20</td> </tr> </tbody> </table>	Turnover in (INR)	Marks	>1 Cr -5 Cr	10	>5 Cr -10 Cr	15	>10 Cr - 20 Cr	20	20	Certificate from the Statutory Auditor / Chartered Accountant clearly stating the Turnover
Turnover in (INR)	Marks											
>1 Cr -5 Cr	10											
>5 Cr -10 Cr	15											
>10 Cr - 20 Cr	20											
TQ2	The Bidder must have an experience of minimum 3 government projects in training and skill development in districts of Maharashtra.	<table border="1"> <thead> <tr> <th>No. of years of experience</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>>3 years - 5 years</td> <td>10</td> </tr> <tr> <td>> 5 years - 10 years</td> <td>15</td> </tr> <tr> <td>> 10 more years</td> <td>20</td> </tr> </tbody> </table>	No. of years of experience	Marks	>3 years - 5 years	10	> 5 years - 10 years	15	> 10 more years	20	20	Work order plus completion certificate for such experience
No. of years of experience	Marks											
>3 years - 5 years	10											
> 5 years - 10 years	15											
> 10 more years	20											
TQ3	The Bidder must have an active and operational experience in Training in districts of Maharashtra.	<table border="1"> <thead> <tr> <th>No. of Districts</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>> 3 - 5</td> <td>10</td> </tr> <tr> <td>> 5 - 10</td> <td>15</td> </tr> <tr> <td>> 10</td> <td>20</td> </tr> </tbody> </table>	No. of Districts	Marks	> 3 - 5	10	> 5 - 10	15	> 10	20	20	Work order plus completion certificate for such experience. The detailed proof of functional training centers in districts of Maharashtra shall be submitted.
No. of Districts	Marks											
> 3 - 5	10											
> 5 - 10	15											
> 10	20											
TQ4	The Bidder must have experience of training minimum 4000 candidates with specialized trainers having qualification / experience as per industry norms for specific skill training.	<table border="1"> <thead> <tr> <th>Beneficiaries trained with SSC / NCVT / NSQF or any other affiliating body</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>No. of candidates trained >4,000 – 7,000</td> <td>10</td> </tr> <tr> <td>No. of candidates trained >7,000 – 10,000</td> <td>15</td> </tr> <tr> <td>No. of candidates trained > 10,000 and above</td> <td>20</td> </tr> </tbody> </table>	Beneficiaries trained with SSC / NCVT / NSQF or any other affiliating body	Marks	No. of candidates trained >4,000 – 7,000	10	No. of candidates trained >7,000 – 10,000	15	No. of candidates trained > 10,000 and above	20	20	Bidder should submit proof / documents relating to training.
Beneficiaries trained with SSC / NCVT / NSQF or any other affiliating body	Marks											
No. of candidates trained >4,000 – 7,000	10											
No. of candidates trained >7,000 – 10,000	15											
No. of candidates trained > 10,000 and above	20											
TQ5	The Bidder must have helped the trainees in placement on wage employment.	<table border="1"> <thead> <tr> <th>No. of Trainees placed for wage employment</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>No. of candidates placed >1,000 – 3,000</td> <td>10</td> </tr> <tr> <td>No. of candidates placed >3,000 – 5,000</td> <td>15</td> </tr> <tr> <td>No. of candidates placed > 5,000 and above</td> <td>20</td> </tr> </tbody> </table>	No. of Trainees placed for wage employment	Marks	No. of candidates placed >1,000 – 3,000	10	No. of candidates placed >3,000 – 5,000	15	No. of candidates placed > 5,000 and above	20	20	The Bidder should submit proof and details of such trainees placed on wage employment.
No. of Trainees placed for wage employment	Marks											
No. of candidates placed >1,000 – 3,000	10											
No. of candidates placed >3,000 – 5,000	15											
No. of candidates placed > 5,000 and above	20											

TQ6	The Bidder must have completed programs with Government and Semi Government agencies	<table border="1"><thead><tr><th data-bbox="574 190 933 224">No. of programs completed</th><th data-bbox="933 190 1029 224">Marks</th></tr></thead><tbody><tr><td data-bbox="574 224 933 257">>3 programs – 5 programs</td><td data-bbox="933 224 1029 257">10</td></tr><tr><td data-bbox="574 257 933 291">>5 programs – 7 programs</td><td data-bbox="933 257 1029 291">15</td></tr><tr><td data-bbox="574 291 933 324">7 and more programs</td><td data-bbox="933 291 1029 324">20</td></tr></tbody></table>	No. of programs completed	Marks	>3 programs – 5 programs	10	>5 programs – 7 programs	15	7 and more programs	20	20	The Bidder shall furnish all the information and details of such programs conducted.
No. of programs completed	Marks											
>3 programs – 5 programs	10											
>5 programs – 7 programs	15											
7 and more programs	20											
TQ7	Additional 5 points will be added for work done under NSQF compliance.											

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Sant Rohidas Leather Industries & Charmakar Development Corporation Ltd.

Skill Development Training Programme

a) Site & Premise Visit Scoring Matrix –

Maximum Marks - 25

Sr. No.	Description	Marks	Details
1	Name of Training Centre	-	
2	Address of Training Centre with landmark	-	Enclose Address Proof – Telephone bills, water bill, electricity bill etc.
3	Contact Person Name & Contact Number	-	
4	Type of Ownership of the Building	3	Enclose copy of ownership proof
5	Total Area of Training Centre (In Sq.Ft.)		
6	Number of Classroom & sitting capacity	3	Classroom status & capacity of classroom. Enclose the Photographs
7	Details of Lab & sitting capacity		Enclose the Photographs
8	Tools, Furniture, Biometric devices, Training Material & Facilities for live coverage of Training	6	Details of training material & tools used for training imparted & furniture required for the training
9	Health Hygiene & Safety	4	Health hygiene & Sanitation, drinking water, toilet facility, safety of building including fire safety.
10	Transportation	2	Facilities for transportation to trainees
11	Insurance	2	Whether insurance provided to training
12	Trainers	5	Refer details of centre staff sheet for information
	Total	25	

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b. Details of Centre Staff –

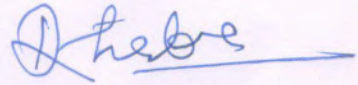
Sr. No.	Name of Trainer / Academic Staff	Designation	Contact No.	Academic Qualification	Technical Qualification	Industry Experience	Employment Status (Regular / Contractual / Part Time)

c. Have the Trainers / Demonstrators undergone any specialized training? Is their qualification / experience as per industry norms for specific skill training – SSC / NCVT/ NSQF / or any other affiliating body?-----

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Schedule of Tender

Sr. No.	ADF Stage	Start Date & Time	Expiry Date & Time
1	Tender published	17/08/2019	
2	Document Download	17/08/2019 10:30	26/08/2019 13:00
3	Pre-Bid Meeting	21/08/2019 03.00	
4	Bib Submission	19/08/2019 10:30	26/08/2019 14:00
5	Technical Bid Opening	26/08/2019 14.30	onwards



Managing Director

For Sant Rohidas Leather Industries &
Charmakar Development Corporation Ltd.